



## Short Break Activities for Disabled Children and Young People

### Request for Aiming High Funding 2015/16

#### What is a Short Break?

A short break can range from a session at an after school club, a few hours at a leisure or sports activity group, attendance at a holiday club or an overnight stay. Short break activities give disabled children and young people the chance to develop new friendships, take part in new experiences, learn and have fun doing positive activities.

An application for funding can be made by any professional who works with the child or young person.

Please note all applications for funding will be matched and assessed against the Mission Statement, Key Commissioning Priorities and Eligibility Criteria outlined below:

#### **Aiming High for Disabled Children - Our Mission Statement**

To enable disabled children and young people who are resident in the Royal Borough of Kingston upon Thames or the London Borough of Richmond upon Thames to access and participate in sustainable, affordable and high quality specialist or inclusive short break activities. These activities will allow children and young people with disabilities and/or learning disabilities to develop their physical, social and emotional wellbeing.

#### **Our Key Commissioning Priorities**

- To offer a wide choice of both specialist and mainstream activities for children and young people with disabilities or learning disabilities
- Support for disabled children and young people to be able to access mainstream activities
- Activities for children and young people with disabilities and/or learning disabilities who are Looked After and those who are economically disadvantaged
- We are committed as partners in the Children and Young People's Trust to reshape our services and ways of working in order to improve outcomes and give children and young people a better chance in life. We believe absolutely that 'every child matters' and that we need to do more to ensure all children and young people get the best opportunities and are supported to succeed

#### **Funding Eligibility Criteria**

- The child or young person must have a disability
- Children and young people accessing the activities must live in the borough of Kingston upon Thames or the London borough of Richmond upon Thames
- Children and young people must be aged between 0-18 years
- Priority will be given to activities provided for children and young people with disabilities and or learning disabilities who are Looked After or who are economically disadvantaged

## Section 1 – Contact Information

Date of Application:

Child/Young Person's Name:	
Address:	
Date of Birth:	
Name of Nursery/School they attend:	
Name of person completing application:	
Tel no and email of professional completing the application:	

## Section 2 - What short break provision are you applying for funding?

Please tick (✓)

After School Activity:  Holiday Activity:  Other:

Other:

## Section 3 - Enhanced Ratio Funding (ERF)

Will you be applying for Enhanced Ratio Funding for this child?

ERF is available to enhance staff ratios to enable disabled children and young people to access mainstream out of school provision.

Please tick (✓)

Yes  No

## Section 4 - Information about the child/young person

What disabilities does this child/young person have?	Yes (✓)	No (✓)
Has the child/young person's disability been diagnosed?		
Does the child/young person have a Special Educational Needs Statement? If yes, what is it for?		
Is the family on low income? If yes, please provide details e.g. are parents on benefits, is the child/young person receiving free school meals, is this a one-parent family?		

## **Section 5 – Details about the short break activity including cost**

Name of the organisation providing the short break activity:	
Address of the organisation providing the short break activity:	
How many sessions are you applying for?	
What dates would you like the child/young person to attend?	
Breakdown of the cost of this short break activity	
Total cost of funding requested?	

## **Section 6 – Outcomes for the child/young person**

We want all children and young people who access short break activities to have positive outcomes develop their physical, social and emotional wellbeing.

The short break activity will strive to achieve the five main outcomes for children and young people which are:

- Be healthy
- Stay safe
- Enjoy and achieve
- Make a positive contribution
- Achieve economic well being

How will funding impact on the outcomes for this child/young person - please detail expected outcomes?

*You may be asked for feedback and outcomes information for this child / young person to evidence the impact the short break activity has had.*

## **Section 7 – Why does this child/young person need the short break?**

What evidence is there that the needs of this child/young person means they require this short break activity?

## **Section 8 – Parental Consent**

Please tick this box to confirm that the parents consent has been given for this proposal and that they are aware of the information sharing guidelines and agree to the statement below.

I understand the information that is recorded on this form and that it will be stored and used for the purpose of providing services to me and/or the child/young person for whom I am a parent/carer. I agree to the sharing of information with appropriate relevant services.

 (✓)

## **Section 9 – Confidentiality**

All data provided will be treated confidentially in accordance with the Achieving for Children Data Protection Policy.

## **Section 10 – Safeguarding**

All providers will be able to demonstrate excellent safeguarding practices to ensure children and young people are kept safe. These will include:

- ensuring all staff are DBS checked and have safeguarding/child protection training
- a good understanding and adherence to the 'Working Together to Safeguard Children' guidance
- following Local Children's Safeguarding Board standards

## **Section 11 – Health and Safety**

The organisation providing a short break which the child/young person will be accessing with the funding, is responsible for their own health and safety risk assessments.

## **Section 12 – Equality and Diversity**

The organisation providing a short break which the child/young person will be accessing with the funding needs to ensure that they will discharge their obligations towards equality in accordance with equality legislation.

Please forward your completed form, via email to:

Caroline Jager, Short Breaks and Aiming High Manager

**Tel:** 0208 547 6069

**Email:** [caroline.jager@achievingforchildren.org.uk](mailto:caroline.jager@achievingforchildren.org.uk)